

**Gitanmaax Daycare  
REGISTRATION FORM**

Date of Application: \_\_\_\_\_

Date of Enrolment: \_\_\_\_\_

Date of Withdrawal: \_\_\_\_\_

**FAMILY INFORMATION**

Child's Legal Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Band Status Number: \_\_\_\_\_

Sex: M F      Date of Birth: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Work # \_\_\_\_\_

Home # \_\_\_\_\_

Father's Name: \_\_\_\_\_ Work # \_\_\_\_\_

Home# \_\_\_\_\_

If Applicable:  Separated       Divorced       Legal Custody

Restraining Order

If there is custody or restraining order, please ensure to provide a copy of the order to the Gitanmaax Daycare Manager for their records.

Other Persons Living in the Home:

Children: \_\_\_\_\_ Relationship \_\_\_\_\_

Children: \_\_\_\_\_ Relationship \_\_\_\_\_

Persons Authorized to pick up your child:

Adult: \_\_\_\_\_ Relationship \_\_\_\_\_

Adult: \_\_\_\_\_ Relationship \_\_\_\_\_

How would you describe your child's emotional, physical, social growth/development to this point?

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Describe your child's behaviour and habits (e.g. Temperament, energy level, etc...)?

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Describe an ordinary day in your child's routine from getting up in the morning to going to bed. Include the times for naps, meals, playtimes and interests.

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Describe your child's particular attachments (e.g. Toy, blanket, person, pet, etc...) and any particular habits (eg. Thumb sucking, rocking, etc...)

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Describe any particular fears your child has shown (e.g. loud noises, animals, strangers, etc...)

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Describe how your child reacts to stressful situations (e.g. Cries, withdraws, has tantrums, nightmares, etc...)

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# **Gitanmaax Daycare Parent/Daycare Contract**

Date: \_\_\_\_\_ Child's Name: \_\_\_\_\_

Parents/Guardians: \_\_\_\_\_

## **Statement of Goals and Objectives**

The Gitanmaax Daycare provides out of home care for children whose parents have chosen to utilize our facility to assist them in the care of their child. We offer a safe and stimulating environment for each child to reach their fullest potential, physically, intellectually and emotionally. We develop a partnership with the parents to provide a consistent environment for the children to help meet the individual needs of everyone attending our facility. As a valuable family support system, we circulate information regarding the latest family and child rearing issues.

## **Adjustment Period**

We, at the Gitanmaax Daycare, have an adjustment period, if parent so wish, for new children enrolling in our facility. One week orientation time is allowed for children who newly begin the program. This will provide the parents and the staff with assurance that our facility will meet the care needs of the individual child and family.

If within this one week period, the Centre does not fulfill the family's expectations, the parents are able to remove their child without notice.

## **Hours of Operation**

The Gitanmaax Daycare hours are Monday to Friday – 8:30am to 4:30pm, doors open at 8:00 am

The facility is closed for:

Thanksgiving      Remembrance Day      Christmas break (Christmas day, Boxing Day, New Year's Day)      Good Friday      Easter Monday  
Victoria Day      Labour Day

## **Parent Responsibilities**

Once your child's attendance is confirmed and a monthly schedule is created with the Daycare Manager, you are responsible for the following:

- Drop off is no earlier than 8:00am and pick up no later than 4:30pm
- If you are going to be unusually late dropping off or picking up your child, you must notify the daycare as soon as possible. There will be a \$20.00 charge for every 15 minutes that you are late.
- When your child is ill they should not be brought to the daycare (if the child is too ill to participate in activities then the child is too ill to attend daycare)
- Nutritious snacks for morning and afternoon as well as a lunch should be brought prepared with your child. If a snack is forgotten there is some snack food available.
- Your child will have the opportunity to participate in adequate indoor and outdoor experiences, along with venturing out into the community for field trips (e.g. Police station, fire department)

My signature indicates that I have reviewed the parent handbook and the Gitanmaax Daycare Parent/Centre contract and agree to all of the areas within this Gitanmaax Daycare Package.

\_\_\_\_\_  
Parent/Guardian

\_\_\_\_\_  
Daycare Manager

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Date Signed

**Emergency Contact Information**  
**GITANMAAX DAYCARE**

Child's Legal Name: \_\_\_\_\_

Band Status Number: \_\_\_\_\_

Address:  
\_\_\_\_\_  
\_\_\_\_\_

Sex: M F      Date of Birth: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Work # \_\_\_\_\_

Home # \_\_\_\_\_

Father's Name: \_\_\_\_\_ Work # \_\_\_\_\_

Home# \_\_\_\_\_

Emergency Contact Person: \_\_\_\_\_

Emergency Phone Number: \_\_\_\_\_

Child's Doctor: \_\_\_\_\_ Phone #: \_\_\_\_\_

Allergies/Medications: \_\_\_\_\_

Child's Dentist: \_\_\_\_\_ Phone#: \_\_\_\_\_

Care Card Number: \_\_\_\_\_

## Consent Form

1. It is the policy of the Gitanmaax Daycare to notify a parent when a child becomes ill or needs medical attention. Occasionally, parents cannot be contacted and the child requires immediate assistance. The procedure of the daycare is to take the child to the nearest emergency service.
  
2. Please sign the consent below in order for the Gitanmaax Daycare staff to take appropriate action on behalf of your child. Return the signed consent to the Gitanmaax Daycare Manager. This consent will be taken to the emergency services with your child.
  
3. I hereby give consent for my child \_\_\_\_\_ when ill to be taken to the nearest emergency centre by the Gitanmaax Daycare staff when I cannot be contacted.
  
4. I hereby give consent for my child \_\_\_\_\_ to receive medical treatment.

\_\_\_\_\_  
Signature Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date